



**21-22 GRADUATE DATA FORM**  
**LOUISIANA COLLEGE OFFICE OF FINANCIAL AID**  
 PO BOX 582, PINEVILLE, LA, 71359

PHONE: 318-487-7386 FAX: 318-487-7449

E-MAIL: [financial\\_aid@lacollege.edu](mailto:financial_aid@lacollege.edu) WEB: <https://lacollege.edu/campus-life/financial-aid/form-bank/>

SS# \_\_\_\_\_ LC ID # \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_

Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Cell(\_\_\_\_) \_\_\_\_\_

E-mail Address \_\_\_\_\_

I plan to attend (total hours):	While attending, I will:	I plan to attend:
<b>TEACH</b> Hrs Fall _____ Hrs Spr _____ Hrs Smr _____ <b>MAT</b> Hrs Fall _____ Hrs Spr _____ Hrs Smr _____	<input type="checkbox"/> Reside with parents <input type="checkbox"/> Reside off campus—not with parents	<input type="checkbox"/> Full Year 20__ <input type="checkbox"/> Fall 20__ only <input type="checkbox"/> Spring 20__ only <input type="checkbox"/> Summer 20__ only
<b>MED</b> Hrs Fall _____ Hrs Spr _____ Hrs Smr _____		
<b>MSW</b> Hrs Fall _____ Hrs Spr _____ Hrs Smr _____		

Anticipated Graduation Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

(First semester students only) List all colleges/universities and dates attended prior to LC (copies of final, official transcripts must be received prior to your aid being processed):

\_\_\_\_\_

Will you be receiving VA Benefits? \_\_\_Yes \_\_\_No Which Chapter? \_\_\_\_\_

Will you be receiving Vocational Rehab? \_\_\_Yes \_\_\_No

# STUDENT LOAN APPLICATION

ANNUAL LOAN LIMITS (Based on *at least* half-time enrollment)

Grad/Prof Students: *up to* \$20,500 per year  
Actual loan amount subject to Cost of Attendance

Total requested loan amount: Fall \$ \_\_\_\_\_

Spring \$ \_\_\_\_\_

Summer \$ \_\_\_\_\_

All loans are subject to lender processing fees of up to 3.5% of the loan total.

Requested loan period (check one):

All Student Loans are now processed through Direct Loan. The lender is the U.S. Department of Education rather than a bank or other financial institution.

LC participates in electronic transfer (ETF) of loan proceeds. I authorize the school to transfer loan proceeds received by EFT to my student account.

Student Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Last 4 digits of Social Security #: \_\_\_\_\_

# SATISFACTORY ACADEMIC POLICY (SAP)

Louisiana College is required by federal regulations (Sections 668.16(e), 668.32(f) and 668.34) to establish minimum standards to determine a student's eligibility for federally funded financial aid programs. These programs include Federal Grants, Federal-Work Study, and Direct Loans (including Plus). These SAP standards apply to all students, including transfer, re-entry, and continuing, regardless of whether or not they previously received aid. These standards are applicable to all students attending Louisiana College.

This institution requires its students to maintain Satisfactory Academic Progress (SAP) as established by Louisiana College, in order to continue to matriculate at the school and to continue to be eligible to participate in the federal government's Title IV financial aid programs. These standards apply to all students, regardless of the source of the student's funding, and to all students, regardless of their enrollment status (full-time, three-quarter time, part-time or less than ½ time).

**Transfer students:** SAP will be reviewed before aid is initially awarded to a transfer student and then reviewed along with all students at the end of each semester. Transfer students must have earned at least 67% of total hours attempted and have the appropriate cumulative GPA.

If the student is accepted into **Louisiana College** without meeting SAP guidelines, the student will automatically be placed on Financial Aid Warning status for the semester they enroll, and then their progress will be measured in subsequent semesters along with other students.

## **GPA (Qualitative)**

The minimum GPA required at the end of each reporting period (semester) is as follows:

*All students must earn at least a "C" average which is a 2.0 grade point average at the end of their sophomore year. The grade point average scale is as follows: 4.0 = A, 3.0 = B, 2.0 = C, 1.0 = D and 0.9 or below = F.*

Status	Min. Cum. GPA
Freshman: 1-25 hours earned	2.0
Sophomore: 26-59 hours earned	2.0
Junior & Senior	2.0
Graduate**	3.0

At the end of each semester, the Registrar's Office will provide the Financial Aid Office with a list of students, attempted hours, completed hours, and cumulative GPA. This will be used to determine a student's SAP. Academic progress will continue to be reviewed at the end of each academic semester to determine future financial eligibility.

## **Pace of Progression (Quantitative)**

For a student to be considered progressing normally, the student's ratio of earned hours to attempted hours (or **pace** toward degree completion) must be no less than as shown on the following table:

Status	Cum./Semester Earn. Hrs
Freshman: 1-25 hours earned	67%
Sophomore: 26-59 hours earned	67%
Junior & Senior	67%
Graduate	67%

## **Maximum Timeframe (Quantitative)**

To quantify academic progress, a school must set a maximum time frame in which a student is expected to complete a degree. For undergraduate and graduate programs, the maximum time frame can't exceed 150% of the published length of the program measured in credit hours attempted.

The majority of undergraduate programs require 120 hours for graduation. The maximum time frame for students in these programs is 180 **attempted hours** (120 x 1.5 = 180). Students whose programs require more than 120 hours for a degree will have a higher limit.

The following courses count as attempted but do not count as completed units in the SAP calculation:

- Incomplete
- Failed
- Withdrawn
- More than one repeat of any course

**Double Majors:** Students who receive permission to pursue a double major/minor will normally be expected to complete all degree requirements before reaching the maximum hours allotted.

**Change in Majors:** Students who change their majors will normally be expected to complete all degree requirements before reaching the maximum hours allotted.

Students are allowed to change their major but must note that any changes do affect their eligibility for federal student aid. The main part being affected will be the credit hour eligibility, as all credits that have been attempted so far will be counted regardless of whether those credit hours were funded or not. For example, if a student is majoring in a program that needs 33 credit hours to complete and has attempted 28 credit hours, then decides to enroll in a program that needs only 18 credit hours, his/her eligibility would be exhausted, because the student's attempted hours would have exceeded the 150% eligibility of 27 credits for the 18 credit hour program.

**2<sup>nd</sup> Bachelor's Degree:** A student who has already been awarded a bachelor's degree may apply for a second degree; however, they must complete all degree requirements before reaching the maximum hours allotted. Please remember that students who have already obtained one bachelor's degree are no longer eligible for Federal Pell or SEOG grants. In addition, the federal aggregate loan limits are not increased for students working on a 2<sup>nd</sup> bachelor's degree.

**Developmental/Remedial Courses:** Are counted as hours attempted and, if successfully completed, as hours earned.

Louisiana College offers non-credit remedial courses in Math and English. Generally, these courses are numbered 100 or lower. These courses do not count as credit toward a student's certificate or Associate Degree program. The credit hours from these courses will count against a student's hours attempted and will be factored into the student's 150% eligibility and grade point average.

**Early Start (Dual Enrollment):** High school students taking college courses will have their courses evaluated when matriculating at Louisiana College. If a student's college level courses fail to meet the minimum SAP standards, he/she will be placed on

**Financial Aid Warning** for the semester they next enroll.

**Following is an example of how an undergraduate student does not meet timeframe standards:**

This student, whose program requires 120 hours toward graduation, has accumulated 190 hours, thus exceeding the 150% maximum timeframe:

Degree Credit Requirements	150%	Cumulative	SAP Status
120	180	190	Not Met

### **SAP Status**

Our policy outlines the following procedures for students who do not meet SAP at the end of the semester. We will review SAP at the end of each payment period (fall, spring, summer).

If a student fails to meet SAP at the end of the academic semester, they will be placed on **Financial Aid Warning** and will receive a letter from the Financial Aid Office stating their eligibility status and requirements. If a student fails to meet SAP at the end of the academic semester while on a **Financial Aid Warning**, they will be then placed on **ACADEMIC PROBATION WITH A LOSS OF TITLE IV** and will then receive a letter from the Financial Aid Office stating their eligibility status, what the student must do to regain eligibility and the process to appeal if applicable.

**I certify that I have read and understand the Satisfactory Academic Progress Policy. By signing below, I also certify that all information provided by myself on this application is true and accurate to the best of my knowledge.**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_\_

**The full Louisiana College SAP policy may be viewed at <https://lacollege.edu/campus-life/financial-aid/>**

**Last 4 digits of Social Security #: \_\_\_\_\_**

## If you are applying for a student loan the next step is...

-Go to [www.studentaid.gov](http://www.studentaid.gov)

-Sign in with your FAFSA Username and Password

-Complete the **Loan Entrance Counseling**

-Complete a **Master Promissory Note (MPN)** for a subsidized/unsubsidized loan (NOT GRAD PLUS)

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If you wish to request the **TEACH Grant**, please complete the TEACH Grant Application <https://lacollege.edu/campus-life/financial-aid/form-bank/> Financial Aid Form Bank

### Requirements for TEACH Grant:

- Enrolled in TEACH Grant eligible program
- 3.25 cumulative GPA
- OR by-pass GPA with ACT report showing 76% or above in National Average on ONE core battery,
- Plan to teach “high-need” subject or area in a “low-income school.”

For more information on TEACH Grant <https://studentaid.gov/understand-aid/types/grants/teach>

# TEACH GRANT APPLICATION

1. Complete FAFSA for current academic year (each year you wish to receive Federal Aid) [www.studentaid.gov](http://www.studentaid.gov) Academic year starts in Fall (Fall, Spring, Summer)
2. Go to [www.studentaid.gov](http://www.studentaid.gov) to complete Agreement to Serve (ATS) and TEACH Grant Counseling for the current academic year. ATS and TEACH Grant Counseling to be completed for each year you request TEACH Grant.

3. SS# \_\_\_\_\_ ID # \_\_\_\_\_  
NAME \_\_\_\_\_ DOB \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
CELL (\_\_\_\_) \_\_\_\_\_ EMAIL \_\_\_\_\_

4. Indicate which TEACH Grant Eligible Program

## Graduate Studies

- Master of Educational Leadership
- Master of Arts in Teaching Degree Plan of Study

5. \_\_\_\_\_ I have completed the FAFSA, Agreement to Serve and TEACH Grant Counseling for the  
(initial) current year.

Please award TEACH Grant for the following semesters.  
(*maximum two disbursements per school year*)

- Fall 20\_\_\_\_
- Spring 20\_\_\_\_
- Summer 20\_\_\_\_

6. \_\_\_\_\_ I have read and understand the TEACH Grant information on the Federal Student Aid website  
(initial) <https://studentaid.gov/understand-aid/types/grants/teach>

### Requirements for TEACH Grant:

- You must enroll in a TEACH Grant eligible program
- After you graduate or are no longer enrolled, you must plan to teach a “high-need” area (subject) in a low-income school

**To be awarded TEACH Grant, submit ONE of the following, along with TEACH Grant Application, to Financial Aid:**

- Transcript showing 3.25 cum GPA
- ACT report showing 76% or above in National Average in ONE core battery

Last 4 digits of Social Security #: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

If you have questions, please email [financial\\_aid@lacollege.edu](mailto:financial_aid@lacollege.edu) or call 318-487-7386