

# 2022-2023 Verification Worksheet for Individuals with Unusual Circumstances

Name \_\_\_\_\_

As per federal regulation, Louisiana College must confirm the information you reported on your 2022-2023 Free Application for Federal Student Aid (FAFSA). To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents and submit the form and other required documents to Louisiana College's financial aid office. Please note that we may ask for additional information.

## A. Dependent Student's Information (Please Print)

Student's Last Name	First Name	M.I.	Last 4 of Soc. Sec. Number
Student's Street Address			Student's Date of Birth
City	State	Zip	Student's Email Address
Students' Home or Cell Phone Number (include area code)			Student's LC ID Number

## B. Dependent Student's Family Information

List below the people in your parent(s)' household. Include:

- Yourself and your parent(s) including a stepparent even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2022 through June 30, 2023, or if the other children would be required to provide parent information if they were completing a FAFSA for 2022-2023 Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people, if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2023.
- Include the name of the college for any household member, **excluding your parent(s)**, who will be enrolled, at least half time in a degree, diploma or certificate program at a postsecondary educational institution any time between July 1, 2022 and June 30, 2023.

Full Name	Age	Relationship	College	Will be Enrolled at Least ½ Time (Y or N)
Missy Jones (Example)	18	Sister	Central University	Yes
		<b>SELF</b>		

**Note: We may require additional documentation if we have reason to believe that information given is inaccurate.**

**C.U nusual Circumstance Identification/Documentation**

The federal government has identified four (4) reasons why the parent(s) and/or student may not be able to follow the normal verification rules. Louisiana Christian University will not acknowledge any reasons other than the four outlined by the federal government. Please choose the circumstance that applies for either the parent(s) or student:

Please check the one that applies:

**Verification for individuals granted a filing extension by the IRS**

*If an individual is required to file a 2020 IRS income tax return and has been granted a filing extension by the IRS, provide the following documents:*

- 1) A copy of the IRS Form 4868, "Application for Automatic Extension of Time to File US Individual Income Tax Return," that was filed with the IRS for tax year 2020 and
- 2) A copy of IRS Form W-2 for each source of employment income received for tax year 2020 and, if self-employed, a signed statement certifying the amount of the individual's AGI and the US income tax paid for tax year 2020. If you are required to certify self-employment income, please go to page 3 **Section D** to complete the certification section.

**Verification for individuals who filed an Amended IRS Income Tax Return**

*If an individual filed an amended IRS income tax return for tax year 2020 provide both of the following:*

- 1) A **signed** copy of the original 2020 IRS income tax return that was filed with IRS or a 2020 IRS Tax Return Transcript for the 2020 tax year; and
- 2) A **signed** copy of the 2020 IRS Form 1040X, "Amended US Individual Income Tax Return," that was filed with the IRS.

**Verification for individuals who were victims of IRS Identity Theft**

*A victim of IRS identity theft who has been unable to obtain a **2020 IRS Tax Return Transcript** or use the IRS DRT must provide a signed copy of the 2020 paper IRS income tax return that was filed with the IRS and a signed copy of the IRS Form 14039 "Identity Theft Affidavit" if one was submitted to the IRS. If the individual did not keep a copy of Form 14039 or the IRS did not require him or her to submit one, he or she may provide one of the following:*

- 1) A statement **signed** and dated by the individual indicating that he or she was a victim of IRS identity theft and that the IRS is investigating the matter. The statement must also indicate that the individual submitted a Form 14039 to the IRS, but did not keep a copy of it or that he or she was not required to file the form; or
- 2) A copy of a police report if it was filed related to the IRS identity theft.

**Verification for individuals who filed Non-IRS Income Tax Returns**

*If an individual filed or will file a 2020 income tax return with Puerto Rico, another US territory (e.g., Guam, American Samoa, the US Virgin Islands, the Northern Marianas Islands), or with a foreign country, provide a signed copy of that 2020 income tax return.*

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**D. Self- Employment Income & Tax Certification**

You were asked to complete this section because you indicated in section C that you filed an IRS Form 4868 “Application for Automatic Extension of Time to File US Individual Income Tax Return” and you were unable to provide Louisiana Christian University with IRS Form W-2 because you are self-employed. If these conditions apply to you, please complete the following and sign at the bottom certifying that the information you provided is correct.

Self Employed Yes  No

Full Name (Who is Self Employed)	
Name of C-Corp, S-Corp, LLC, PC, Part.	
Full Address of Company Listed Above	
Est. Adjusted Gross Income for 2020	\$
Est. US Income Tax Paid for 2020	\$

**E. Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. **The student and parent (if dependent) must sign and date.**

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s Signature (if the student is a dependent)

\_\_\_\_\_  
Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.