

SATISFACTORY ACADEMIC POLICY (SAP)

Louisiana Christian University is required by federal regulations (*Sections 668.16(e).668.32(f) and 668.34*) to establish minimum standards to determine a student's eligibility for federally funded financial aid programs. These programs include

Federal Grants, Federal-Work Study, and Direct Loans (including Plus). These SAP standards apply to all students, including transfer, re-entry, and continuing, regardless of whether or not they previously received aid. These standards are applicable to all students attending Louisiana Christian University.

This institution requires its students to maintain Satisfactory Academic Progress (SAP) as established by Louisiana Christian University, in order to continue to matriculate at the school and to continue to be eligible to participate in the federal government's Title IV financial aid programs. These standards apply to all students, regardless of the source of the student's funding, and to all students, regardless of their enrollment status (full-time, three-quarter time, part-time or less than ½ time).

Transfer students: SAP will be reviewed before aid is initially awarded to a transfer student and then reviewed along with all students at the end of each semester. Transfer students must have earned at least 67% of total hours attempted and have the appropriate cumulative GPA.

If the student is accepted into Louisiana Christian University without meeting SAP guidelines then the student will automatically be placed on Financial Aid Warning status for the semester they enroll and then their progress will be measured in subsequent semesters along with other students.

GPA (Qualitative): The minimum GPA required at the end of each reporting period (semester) is as follows: All students must earn at least a "C" average which is a 2.0 grade point average at the end of their sophomore year. The grade point average scale is as follows: 4.0 = A, 3.0 = B, 2.0 = C, 1.0 = D and 0.9 or below = F.

Status	Min. Cum. GPA
Freshman: 1-25 hours earned	2.0
Sophomore: 26- 59 hours earned	2.0
Junior & Senior	2.0

Pace of Progression (Quantitative): For a student to be considered progressing normally, the student's ratio of earned hours to attempted hours (or pace toward degree completion) must be no less than as shown on the following table:

Status	Cum./Semester Earn. Hrs
Freshman: 1-25 hours earned	67%
Sophomore: 26- 59 hours earned	67%
Junior & Senior	67%

Maximum Timeframe (Quantitative): To quantify academic progress, a school must set a maximum time frame in which a student is expected to complete a degree. For undergraduate and graduate programs, the maximum time frame can't exceed 150% of the published length of the program measured in credit hours attempted. The majority of undergraduate programs require 120 hours for graduation. The maximum time frame for students in these programs is 180 attempted hours (120 x 1.5 = 180). Students whose programs require more than 120 hours for a degree will have a higher limit.

The following courses count as attempted but do not count as completed units in the SAP calculation:

- Incomplete
- Failed
- Withdrawn
- More than one repeat of any course

Double majors must receive permission to pursue a double major/minor will normally be expected to complete all degree requirements before reaching the maximum hours allotted.

Change in Majors: Students who change their majors will normally be expected to complete all degree requirements before reaching the maximum hours allotted. Students are allowed to change their major but must note that any changes do affect their eligibility for federal student aid. The main part being affected will be the credit hour eligibility as all credits that have been attempted so far will be counted regardless of whether those credit hours were funded or not. For example if a student is majoring in a program that needs 33 credit hours to complete and has attempted 28 credit hours then decides to enroll in a program that needs only 18 credit hours his/her eligibility would be exhausted because the student's attempted hours would have exceeded the 150% eligibility of 27 credits for the 18 credit hour program.

2nd Bachelor's Degree: A student who has already been awarded a bachelor's degree may apply for a second degree; however, they must complete all degree requirements before reaching the maximum hours allotted. Please remember that students who have already obtained one bachelor's degree are no longer eligible for Federal Pell or SEOG grants. In addition the federal aggregate loan limits are not increased for students working on a 2nd bachelor's degree.

Developmental/Remedial Courses: Are counted as hours attempted and, if successfully completed, as hours earned. Louisiana Christian University offers non-credit remedial courses in Math and English. Generally, these courses are numbered 100 or lower. These courses do not count as credit toward a student's certificate or Associate Degree program. The credit hours from these courses will count against a student's hours attempted and will be factored into the student's 150% eligibility and grade point average.

Early Start (Dual Enrollment): High school students taking college courses will have their courses evaluated when matriculating at Louisiana Christian University. If a student's college level courses fail to meet the minimum SAP standards, he/she will be placed on Financial Aid Warning for the semester they next enroll.

Following is an example of how an undergraduate student does not meet timeframe standards: This student, whose program requires 120 hours toward graduation, has accumulated 190 hours, thus exceeding the 150% maximum timeframe:

Degree Credit Requirements	150%	Cumulative	SAP Status
120	180	190	Not Met

SAP Status: Our policy outlines the following procedures for students who do not meet SAP at the end of the semester. We will review SAP at the end of each payment period (fall, spring, summer).

If a student fails to meet SAP at the end of the academic semester they will be placed on Financial Aid Warning and will receive a letter from the Financial Aid Office stating their eligibility status and requirements. If a student fails to meet SAP at the end of the academic semester while on a Financial Aid Warning, they will be then placed on ACADEMIC Probation with a loss of Title IV and will then receive a letter from the Financial Aid Office stating their eligibility status, what the student must do to regain eligibility and the process to appeal if applicable.